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OPC

MINUTES OF ADMINISTRATIVE MEETING IN RE COMMO

1. A meeting to discuss the administrative problems flowing from the recent decision by the Director to establish a joint OPC/OSO Board for the operational control of the Communications Division was held at 1400 hours on 17 January in the OPC Conference Room. The following were present:

25X1A9a

Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.
Mr.

Employees Division, SSS
Budget Office

OPC
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2. The following agreements were reached:

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a. The approximately [redacted] commo personnel now on the OPC payroll will be transferred to appropriate positions in the new commo T/O.

Employees Division, SSS, agreed to initiate and complete this action.

ACTION

Employees Division, SSS

b. At certain OPC stations a number of personnel may be engaged on communication problems which are beyond the scope of the responsibility of the Communications Division. Such personnel will continue to be charged to the appropriate [redacted] accounts.

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c. Travel orders for Communications Division personnel in connection with the normal work of that Division will be requested by OSO and charged to the commo budget. In case any commo personnel are to travel on non-commo business on behalf of OPC, the travel order will be requested in the usual way by OSO indicating the appropriate OPC project to be charged. In such cases the Approving Officer of the OPC project will initial the travel request

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before it is presented to the Finance Division.

d. During the meeting Mr. [REDACTED] of OSO presented to OPC a request for the transfer of certain funds from the OPC budget to the commo budget to cover the OPC share of the expense of the Communications Division for the balance of FY 1950. Mr. [REDACTED] indicated that prompt action would be taken thereon. 25X1A9a

ACTION

MBQ/OPC

e. The method of submitting the commo budget for 1951 and 1952 was discussed briefly but it was the consensus of those present that this aspect of the program could be deferred at this time. It was agreed, however, that in the absence of further organizational changes, the commo budget would be reviewed by the joint OPC/OSO Communications Board.

3. The question of whether the Communications Division could be made responsible for the routing of cables to OPC was deferred and will be taken up separately by Mr. [REDACTED] 25X1A9a

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[REDACTED]
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